

City of San Diego  
Clean Syringe Exchange Program Facilitation Committee  
May 6, 2004

12:00 p.m.  
Civic Center Plaza  
1200 Third Avenue, 9<sup>th</sup> Floor Conference Room  
San Diego, CA

**1. Call to Order**

The meeting was called to order by the chair at approximately 12:10 p.m.

Members Present:

Cynthia Burke  
Jim Dunford  
Kathy Evans-Calderwood  
Debra Fischle-Faulk  
Adrian Kwiatkowski, Alternate for Linda Lloyd  
Michael Powers  
Lt. Cesar Solis

Staff Present:

Lisa Foster  
Staajabu Heshimu

Guests Present:

Martin Chevalier  
Donna Dow  
Lora Folsom  
Diane Grace  
Vicki Granowitz  
Joel Harrison  
Sandy Keaton  
Monica Palaez  
Judi Strong  
Jim Varnadore

**2. Self-Introductions**

Dr. Dunford asked for self-introductions of those present. Mike Powers announced that Vicki Granowitz is his alternate, representing North Park.

**3. Approval of the Minutes of the Meeting of April 1, 2004**

The minutes were approved with a correction to the third paragraph of 4.c. suggested by Jim Varnadore. The new paragraph is to read as follows:

Mr. Varnadore asked about the distribution plan for the final report. Ms. Heshimu said the draft report would be distributed to CSEP Facilitation Committee members as soon as she received it so they could be prepared to make comments/give input at the June 3 Committee meeting. Mr. Varnadore asked whether the draft would be available to everyone. Ms. Keaton stated that SANDAG does not usually release their drafts to the public. Mr. Varnadore insisted that “those who had served with honor on the committee and as well had served with honor off the committee” should be allowed to review and comment on the draft. Dr. Lloyd suggested that the report is being prepared under a contract with Family Health Centers of San Diego which is in turn under contract to the Alliance Healthcare Foundation, but perhaps the draft could be distributed to those individuals who have attended Facilitation Committee meetings regularly. Dr. Dunford stated that he agreed, in the interest of inclusion. Mr. Lewis said that he will insist that every page of the report be marked “draft” and that the report will be a large document that likely cannot be handled electronically. There was some discussion about mailing costs and Ms. Fischle-Faulk suggested that those who were able could pick up the report from the CED offices. Mr. Varnadore volunteered to defray the costs of mailing if that will assure that all who should receive the draft will in fact receive the draft. Ms. Fischle-Faulk said that would not be necessary, that the department could arrange for the cost of postage. Deputy City Attorney Lisa Foster commented that the City is under no legal obligation to distribute the draft. She agreed, however, that those who have consistently demonstrated an interest in the CSEP could be allowed to provide meaningful input. Ms. Foster emphasized that the draft report should not be subject to mass distribution. Dr. Dunford asked if the final report would be an expanded version of the interim report the Committee has already seen. Ms. Keaton responded that the final is considerably larger than the interim. Dr. Dunford concluded by saying the draft of SANDAG’s final report will be shared with individuals who have consistently shown an interest in the CSEP, asking that the findings be kept confidential and not shared with organizations.

The corrected minutes will be posted on the City website.

#### **4. Status Reports**

a. **Family Health Centers of San Diego –Bob Lewis**

Mr. Lewis was not present to report. However, per his request, Staa Heshimu distributed the latest utilization statistics.

b. **San Diego Police Department – Lt. Cesar Solis**

Lt. Cesar Solis gave no update but responded to outstanding SDPD issues related to the draft ordinance.

c. **San Diego Association of Governments – Dr. Cynthia Burke**

Dr. Burke reported that SANDAG is on schedule to complete and distribute the final evaluation report in mid-May.

c. **City Manager's Office**

Ms. Heshimu presented a draft timeline of tasks to be completed in order for the Committee to present its final report and recommendations, including the draft Ordinance, to the Mayor and Council in early August. The timeline included presentation and review/comment on SANDAG's evaluation report, the North Park and downtown surveys, distribution of the draft Ordinance, and formulation of the Committee's recommendations.

There was much discussion among Committee members regarding the SANDAG report, specifically whether or not a draft should be distributed and whether confidentiality could be maintained until a final report could be prepared and distributed.

MOTION: that SANDAG will not issue a draft report. The final report will be issued in two weeks, available to the public in the same manner as other SANDAG reports, with SANDAG to address questions from the Facilitation Committee at a later meeting. Kwiatkowski/Powers – passed 6 – 0 with Evans-Calderwood abstaining.

A copy of the report is to be distributed to members of the Facilitation Committee, the Mayor and City Council members and interested others by staff.

Ms. Heshimu will be meeting with Bill Baber of the Mayor's Office prior to the next meeting to try to get a firm date for the Facilitation Committee presentation to Council.

**d. City Attorney's Office – Lisa Foster**

Deputy City Attorney Lisa Foster reported that there are still a few unresolved issues to be addressed before the completion of the draft Ordinance. She is hopeful that progress on these will be made at the today's subcommittee meeting and believes we can meet the proposed timeline.

**5. Community Impact Subcommittee – Status Reports**

a. North Park Survey – Ms. Heshimu reported that Dr. Hofsteter has said he does not believe the analysis of the North Park Survey can be completed by the June 3 target date on the proposed timeline. However, he and Dr. Baer will do the best they can to finish their work in a timely manner. Ms. Heshimu relayed that Dr. Hofsteter had asked her to assure the Committee that the time delays associated with the survey were not the fault of the SDSU researchers.

b. East Village Focus Group – Ms. Heshimu had no progress report.

**6. New Business: Develop Recommendations to City Council for the future of Syringe Exchange in San Diego based on the Pilot Study.**

There was no time left to discuss this issue.

**7. Roundtable/Public Comment**

There was no time left for Roundtable/Public Comment.

**8. Next Meeting**

The next meeting is June 3, 2004

**9. Adjournment**

The meeting was adjourned at approximately 1:10 p.m.